

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 SEPTEMBER 17, 2019**

DISTRICT GOALS - 2019-2020 SCHOOL YEAR

- *Increase academic performance, challenge, and rigor for all learners through targeted intervention, carefully selected learning goals and course placements, enhanced collaborative teaching dynamics, and a differentiated classroom experience.*
- *Increase student mathematics achievement at every level through enhanced teacher pedagogy, thoughtful implementation of 21st-century learning tools, specific data analysis, and a careful program review and replacement strategy.*
- *Continue to improve and increase student writing across the curriculum through elevated expectations, teacher and administrative training, and student supports.*
- *Explore all opportunities for District-wide cost efficiencies in order to maximize funding for District programs.*

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:30 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence and to remember the people in the Bahamas suffering from the aftermath of Hurricane Dorian. She also led the flag salute, read the Open Public Meetings Act Statement and reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Absent	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Absent/Arr. 7:35 p.m.	Mrs. Fritz	Present	Mrs. Van Dyk	Present

Minutes for the Workshop/Regular Meeting of September 17, 2019

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Brian Renna	Student Representative	Present

There were approximately 20 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

Dr. Anemone presented a plaque of appreciation to the 2019-2020 Teacher of the Year recipient, Robert Callamari, a teacher at Macopin School. Mr. Callamari addressed the Administration and the Board, and thanked them for honoring him at the meeting.

Dr. Anemone spoke about Back to School Nights that have occurred and the remainder that are scheduled within the next two weeks.

Dr. Anemone discussed the 2018/19 School Self-Assessment Grades on the agenda for approval. He provided scores for each school out of a maximum of 78: Apshawa - 76; Maple Road - 76; Marshall Hill - 75; Paradise Knoll - 72; Upper Greenwood Lake - 75; Westbrook - 76; Macopin - 72; and the High School - 71. The final report is sent back to the District later in the year affirming these grades.

Dr. Anemone explained that a student re-registration will be conducted in November for select grades district-wide, selecting one grade per level of school, and asking parents to re-register their children and prove residency. More information will be provided at the next Board meeting.

Dr. Anemone spoke about monthly progress towards District goals. He and Mr. Novak reviewed the most recent standardized test scores in Math and English, the New Jersey Student Learning Assessments, formerly known as PARCC. He explained that new target goals have been established for all of our schools.

Dr. Anemone provided clarification on a news report published with regard to under-reporting HIBs. This information was not accurate, and the District is reporting HIBs correctly. He referred to a March 8, 2017 communication from the Department of Education to the District about a parent's concern that Macopin School was under-reporting HIBs. On March 29, 2017, two representatives from the Department of Education reviewed all HIBs at Macopin School from September, 2016 through December, 2016. On March 31, 2017, the District received a letter from the Department of Education stating there were no findings of non-compliance in reporting HIBs, and the information sent to the NJDOE was accurate. Dr. Anemone provided the Board with the letter.

Dr. Anemone welcomed Brian Renna, the new Student Representative.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone - Continued

Brian Renna, Student Representative, introduced himself stating he was the President of the West Milford High School Student Council. He provided a report on the Girls Varsity Soccer team, the Girls Gymnastics team, the Varsity Football team, and the Girls Field Hockey team. He also spoke about various High School clubs and Student Council preparing for Spirit Week, the Pep Rally and Homecoming event on September 27th, as well as the Spooktacular Halloween Fundraiser event in October.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

Mr. Novak introduced Joseph Trentacosta, Supervisor of Physical Education/Health, and Athletic Director, presenting to the Board this evening.

Mr. Novak first discussed presenting test scores at the October 29th Board meeting. He spoke about LinkIt and the first administration of the standard based benchmarks discussed over the past year, which will be implemented over the next few weeks in Grades 2 through 11. He explained it is a comparison of our student's ability at this point in time, against the state standards students will be scored against when they take the New Jersey Student Learning Assessments (NJSLA). Mr. Novak stated he would be sending a Honeywell to parents regarding LinkIt.

Mrs. Romeo asked Mr. Novak how many days of benchmark testing there are for LinkIt, Grades 2-11. Mr. Novak provided Mrs. Romeo with that information.

Mr. Novak then invited Mr. Trentacosta to give the Board a presentation on athletics, physical education, health, and driver's education. Mr. Trentacosta started by thanking the Board for their support and for the recent facility improvements, then provided an overview of the initiatives that have been identified. Board members had questions for Mr. Trentacosta, and he provided answers to their inquiries.

**VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to approve the following Board of Education meeting minutes:

- August 20, 2019 Workshop/Regular Meeting
- August 20, 2019 Executive Session

Mrs. Fritz "Abstained" on the August 20, 2019 Workshop/Regular and Executive Session meeting minutes.

VOICE VOTE:

All Others in Favor.

MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk thanked Dr. McQuaid for the tour of Highlander Academy, which provided a new perspective of what students were doing there, and she encouraged the Board members to take advantage of touring the program.

Mrs. Van Dyk spoke about the Field House dedication and ribbon cutting ceremony on Friday, September 27th and encouraged the community to attend.

IX. PRESIDENT'S REPORT - Mrs. Van Dyk - Continued

Mrs. Van Dyk also spoke about Wreaths Across America 2019 and a meeting she attended with their current representatives. The event will be on December 14, 2019, at Town Hall. The Board of Education will provide bus services, and the High School Cafeteria will be used after the event.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. FRITZ, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED INCLUDING HANDCARRYS.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #9:

1. **WHEREAS**, the West Milford Board of Education encourages recognition of the contributions of their teachers and leaders; and
WHEREAS, the West Milford Board of Education annually participates in the Governor's Educator of the Year Program; and
WHEREAS, the Governor's Educator of the Year Program seeks to highlight educational innovation, student achievement, the rewards of teaching, and important services outside the classroom that lead to student success; and

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. (Continued)

WHEREAS, this recognition brings public attention to the positive aspects of our educational system; and

NOW, THEREFORE, BE IT RESOLVED that the West Milford Board of Education, on behalf of the community, publicly acknowledges and expresses its sincerest appreciation to Robert Callamari for his contributions to the students of Macopin School; and

BE IT FURTHER RESOLVED that this resolution be spread upon the official minutes of the Board of Education meeting held on September 17, 2019 and presented to Robert Callamari.

2. The recommendation of the Superintendent to approve the submission of the **SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES** under the **ANTI-BULLYING BILL OF RIGHTS ACT** for each school to the NJDOE Office of Student Support Services. (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve a **9-DAY NO CONTACT PERIOD** by coaching personnel for any of their sport offerings on or off campus effective Saturday, July 25, 2020 to Sunday, August 2, 2020, as per Big North Conference Ruling.
4. The recommendation of the Superintendent to approve the following **EXCHANGE STUDENT** (ID #72814), to attend West Milford High School beginning September 19, 2019 to June 25, 2020.
5. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTION** for 2019-2020 school year:

HIGH SCHOOL

World Language

Italian 2

6. The recommendation of the Superintendent to approve the following field trip destinations, to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2019-2020 school year:
- Battleship New Jersey, Camden, New Jersey (History Department)
 - LifeTown, Livingston, New Jersey (High School Transitions Department)
 - The Golf Zone, Flanders, New Jersey (Mathematics Club)
7. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** retroactive from September 1, 2019, through June 30, 2020:
- | <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|---------------------------|----------------|---|
| 1
Student #: 63642 | \$68,742.12 | Spectrum360, Upper School
Verona, New Jersey |
8. The recommendation of the Superintendent to approve the following **McKINNEY VENTO SPECIAL EDUCATION LOCAL EDUCATION AGENCY TUITION CONTRACT FOR THE SCHOOL YEAR 2019-2020**:

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

8. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 71685	\$14,630.00	Phillipsburg Board of Education Phillipsburg, New Jersey

9. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Absent	Mr. Ofshinsky	Yes	Mr. Cytowicz	Yes
Mrs. Fritz	Yes	Mrs. O'Brien	Yes	Mr. Guarino	Yes*
Mr. Drew	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

*Mr. Guarino "Abstained" on item #9.

The **MOTION PASSED.**

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda item #10:

10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Board heard a HIB appeal 2019/H-19, in Executive Session at the August 20, 2019 meeting;

WHEREAS, the Administration had determined that the event rose to a level of harassment, intimidation and bullying, as defined by N.J.S.A. 18A:37-14;

WHEREAS, the Board considered the testimony of the parents;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education wishes to overturn the previous unsubstantiated determination of HIB.

ROLL CALL FOR ITEM #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Abstain	Mr. Drew	Abstain
Mr. Guarino	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Nicole Fritz, Chairperson

Motion by Mrs. Fritz, seconded by Mrs. O'Brien, to approve the following agenda item #1:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

DISCUSSION: Mr. Cytowicz spoke about his concerns regarding the merit goals and the state assessment information.

Motion by Mr. Cytowicz, seconded by Mrs. Romeo, to **TABLE ITEM #1** until the October Board meeting.

Mr. Cytowicz further discussed his position as to why the item should be tabled.

Dr. Anemone stated the goals must be submitted to the County by September 30th. He clarified the use of other evaluative measures and explained the rationale for the goals. He also explained when test results are received.

Mr. Cytowicz **WITHDREW** his **MOTION** to table Item #1, and Mrs. Romeo **WITHDREW** her second.

Mr. Drew inquired whether the Board can get test results prior to October 2020. Dr. Anemone explained that target numbers are written in the goals and are district-wide. He stated that at the next meeting, the Board will see it broken out by grades, schools, and subjects, but the overall scores from this past year are written in these goals.

1. **RESOLVED**, that the West Milford Board of Education publicly affirms and codifies an agreement with its Superintendent on the merit bonus criteria, goals and action plans set forth on the attachment for board members, and authorizes submittal of same to the Executive County Superintendent for review and approval.

Merit Goal 1

Type: Quantitative

Percentage Attached to Achievement of this Goal: 3.33%

Description: Reading is one of the most important skills taught in our elementary schools and is a primary component of our District goal of continued use of differentiated instruction in the classroom. The Fountas and Pinnell Benchmark Reading Assessment is currently being used to measure growth in reading for all our students in grades K-6. The Fountas and Pinnell Benchmark Reading Assessment rates readers on the scale from "A to Z", with Z being the highest level.

The goal is for 88% of all District elementary students to reach their growth goal on the Fountas and Pinnell Benchmark Reading Assessment for the 2019-2020 school year. This growth will be measured by a pre-test and a post-test administered in the fall and spring for students in grades 1-6 and winter and spring for students in Kindergarten. The growth goal shall be to increase their reading level by at least one letter grade. The Superintendent will meet with administrative team as well as District Reading Specialists to check lesson plans, monitor comprehension, and develop graphic and/or semantic organizers and other strategies, as appropriate, to sustain progress throughout the school year. Moreover, the District will partner with Teachers' College to continue with our Readers' Workshop training.

In addition, Evidence Statement Tables from the 2019 NJSLA will be reviewed and analyzed and various professional development programs will be successfully integrated and embedded into existing programs.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

1. **Merit Goal 1** (Continued)

Students not completing both the pre-test and post-test shall not be included in the final calculations. Moreover, students who pre-test at level "Z" (the highest level) shall also not be included in the final calculations.

Merit Goal 2

Type: Quantitative
 Percentage Attached to Achievement of this Goal: 3.33%

Description: English language arts is a curriculum area we are looking to focus our efforts on and show continuous improvement across all grades. The goal is the increase by two (2) percentage points the total number of students scoring at level four (4) "met expectations" and/or a level five (5) "exceeded expectations" for students in all grades completing the NJSLA in English language arts. The baseline year was 2018-2019 and the baseline number is 63%. The target number is equal to or greater than 65%

This merit goal is for all students who complete the NJSLA exam, Districtwide.

Merit Goal 3

Type: Quantitative
 Percentage Attached to Achievement of this Goal: 3.33%

Description: Math is a curriculum area we are looking to focus our efforts on and show continuous improvement across all grades. The goal is the increase by two (2) percentage points the total number of students scoring at level four (4) "met expectations" and/or a level five (5) "exceeded expectations" for students in all grades completing the NJSLA in math. The baseline year was 2018-2019 and the baseline number is 44%. The target number is equal to or greater than 46%

This merit goal is for all students who complete the NJSLA exam, Districtwide.

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mr. Cytowicz	Yes	Mrs. O'Brien	Yes
Mrs. Romeo	Abstain	Mrs. Dwyer	Absent	Mr. Guarino	Abstain
Mr. Drew	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Fritz, seconded by Mrs. O'Brien, to approve the following agenda items #2 through #38:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

2. The recommendation of the Superintendent to accept the resignation of **ROBERT SUNDA**, Assistant Football Coach, High School, retroactive from August 30, 2019.

NOTE: Not resigning as a Substitute Teacher

3. The recommendation of the Superintendent to accept the resignation of **JEANNE BROWNE**, Fencing Coach (Girls), High School, retroactive from August 29, 2019.

NOTE: Not resigning as a Substitute Teacher

4. The recommendation of the Superintendent to accept the resignation of **ISIS RICCIO**, Cafeteria Aide, Maple Road School, retroactive from August 22, 2019.

5. The recommendation of the Superintendent to approve the appointment of **JESSICA CARNEY**, Speech-Language Specialist, District-wide (PC#90.03.42.AOT; 90.04.42.CEU), at the annual salary of \$58,600.00 (MA/1) (prorated), with health benefits, effective September 18, 2019, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Ferraioli) Account: 11-000-216-101-10-10-000

6. The recommendation of the Superintendent to approve the appointment of **LEANNE SHULMAN**, 0.6 Special Education Teacher (Resource Center), Upper Greenwood Lake School (PC#90.06.40.ASS), at the annual salary of \$32,820.00 (BA/1) (prorated), without health benefits, effective September 18, 2019, through June 30, 2020, per Board of Education/WMEA Agreement. (Replaces Edwards) Account: 11-213-100-101-10-10-000

7. The recommendation of the Superintendent to approve the appointment of **MARGARET REINKE**, Cafeteria Aide, Marshall Hill School (PC#30.04.F4.AZX) at the annual salary of \$4,525.00 (prorated), without health benefits, effective September 18, 2019, through June 30, 2020, per Board of Education/WMCAA Agreement. (Replaces Sands) Account: 11-000-262-107-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

8. The recommendation of the Superintendent to approve the appointment of **GAIL BARTILUCCI**, Replacement Science Teacher (Biology), High School (PC#99.09.00.BNT), at the per diem rate of \$150.00, with health benefits, retroactive from September 9, 2019, through November 1, 2019, per Board of Education Agreement. (Replaces Fett) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

9. The recommendation of the Superintendent to approve the appointment of **SABRINA ARNOLD**, Replacement Grade 3 Teacher, Upper Greenwood Lake School (PC#99.06.99.BLR), at the per diem rate of \$150.00, effective September 18, 2019, through February 18, 2020, then at the annual salary of \$54,700.00 (BA/1)(prorated), effective February 19, 2020, through March 31, 2020, with health benefits, per Board of Education Agreement. (Replaces Harris) Account: 11-120-100-101-10-10-103

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

9. (Continued)

NOTE: The duration of the position is based on the date of the employee's return to work.

10. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2019-2020 school year, effective September 18, 2019, through June 30, 2020:

SABRINA ARNOLD (Teacher)
RICHARD D'ANDREA (Special Projects)
STEVEN JANOWICZ (Teacher)
APRIL PROVENZANO (Teacher)
THERESA SANTIAGO (Nurse)
LEANNE SHULMAN (Teacher)

11. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2019-2020 school year, effective September 18, 2019, through June 30, 2020:

DANIEL RICH (Custodian)

12. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **TRICIA PERRULLI**, Administrative Assistant, Transportation, without pay effective November 13, 2019, through December 12, 2019. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve an **ADDITIONAL** assignment for **JOELLE SARNELLA**, Replacement Kindergarten Teacher Marshall Hill School, at the per diem rate of \$150.00, without health benefits, for three (3) days, for Phonics First Training, retroactive from September 16-18, 2019, per Board of Education Agreement. Account: 11-110-100-101-10-10-103

14. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2019)**, for the appointment of **SUZANNE PACE**, Vehicle Aide, Transportation (PC#25.18.T5.CET), **4.25** hours/day, at the hourly rate of \$11.00, without health benefits, retroactive from September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

15. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2019)**, for the appointment of **DEBORAH ADAIR**, Vehicle Aide, Transportation (PC#25.18.T5.CDA), **3** hours/day, at the hourly rate of \$11.00, without health benefits, retroactive from September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. Account: 11-000-270-161-10-10-000

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

15. (Continued)

NOTE: Salary may be adjusted pending the completion of contract negotiations.

16. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2019)**, for the appointment of **KERI JONAS**, Vehicle Aide, Transportation (PC#25.18.T5.CDV), **5.75** hours/day, at the hourly rate of \$11.00, without health benefits, retroactive from September 1, 2019, through June 30, 2020, per Board of Education/WMBDA Agreement. Account: 11-000-270-161-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

17. The recommendation of the Superintendent to approve an **ADDITIONAL PERFECT ATTENDANCE AWARD** for **DIANE BIDWELL**, Special Use Vehicle Driver, Transportation, in the amount of \$200.00, in accordance with the provisions of the Special Use Vehicle Drivers Employment Agreement, for the 2018-2019 school year. Account: 11-000-270-161-10-10-000

18. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the 2019-2020 school year, retroactive from September 1, 2019, through June 30, 2020:

<u>Employee</u>	<u>From</u>	<u>To</u>
KELLY SMITH (PC#60.03.S5.BZY) Account: 11-214-100-106-10-10-000	Special Class Aide Marshall Hill	Special Class Aide Maple Road
ROBERTO ZUBAN (PC#60.09.S50.AVA; 60.08.S5.AVM) Account: 11-209-100-106-10-10-000	Special Class Aide High School	Special Class Aide High School/Macopin
AILEEN BAILEY (PC#60.04.S5.BZT; 60.06.S5.AWC) Account: 11-213-100-106-10-10-000	Special Class Aide Marshall Hill	Special Class Aide Marshall Hill/UGL
LINA SPREEN (PC#60.01.S5.BSI) Account: 11-213-100-106-10-10-000	Special Class Aide Maple Road	Special Class Aide Aphawa
DANA McCONNELL (PC#60.01.S5.AVO) Account: 11-209-100-106-10-10-000	Special Class Aide Paradise Knoll	Special Class Aide Aphawa
MARIANNE MARIANI (PC#90.05.42.AOR; 90.07.42.AOU) Account: 11-000-216-101-10-10-000	Speech Language Specialist Paradise Knoll/Macopin	Speech Language Specialist Paradise Knoll/ Westbrook

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

18. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>
JUDITH BARRY* (PC#30.05.F4.BBL) Account: 11-000-262-107-10-10-000 (Replaces Crawford)	Cafeteria Aide Westbrook	Cafeteria Aide Paradise Knoll
DENISE PODMOKLY* (PC#30.04.F4.BAC) Account: 11-000-2621-107-10-10-000 (Replaces Irizarry)	Cafeteria Aide Westbrook	Cafeteria Aide Marshall Hill

*Effective September 18, 2019

19. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for the following **BUILDING AIDES**, 3.5 hours per day, not to exceed ten (10) days, at their present hourly rate, for the 2019-2020 school year:

Employee

CHRISTINE BERTHA	DANA DOP
CELESTE BURKE	RANDI PLATT
GLORIA DINAN	KAREN ROMER

20. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustments for certified teaching staff members, retroactive from September 1, 2019, through June 30, 2020, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
CARLY HERSCHMAN	MA/4	MA+30/5	\$66,250.00
DEANA PEZZINO	MA/11	MA+30/12	\$75,350.00
SHERRY SCHWARTZ	MA/5	MA+30/6	\$67,000.00
CATHERINE SIGNORELLI	MA+30/15	MA+60/16	\$95,600.00

21. The recommendation of the Superintendent to approve the **ADDITIONS** of the following **TEACHERS AS PARTICIPANTS IN ELIGIBILITY and INDIVIDUAL EDUCATION PROGRAM (IEP) MEETINGS** retroactive from July and August 2019, at various hourly rates per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Teachers</u>	<u>Hourly Rate</u>
SHAWN RHINESMITH	\$79.29
MARY POTOSNAK	\$63.50

22. The recommendation of the Superintendent to approve the following **WEST MILFORD SCHOOL AGED CHILD CARE (SACC) CONTRACTS**, for the 2019-2020 school year retroactive from September 1, 2019, through June 30, 2020 - Account: 62-990-320-101-10-10-403:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

22. (Continued)

<u>Employee</u>	<u>Title</u>	<u>Not to Exceed</u>
ANTOINETTE RICCIARDI	Head Child Care Provider	\$18,245.00
ELLEN IRIZARRY	Child Care Provider	\$ 7,917.00
MAUREEN PICCOLI	Head Child Care Provider	\$17,800.00
CLAIRE MILLER	Child Care Provider	\$12,731.00
KIMBERLY SMITH	Child Care Provider	\$22,642.00
STACY LAHEY-SPADACCINI	Head Child Care Provider (APS) Child Care Provider (MR)	\$19,929.00
JUDITH BARRY	Child Care Provider	\$ 7,664.00
LORI DAY	Head Child Care Provider	\$26,069.00
JANET EID	Child Care Provider	\$ 8,463.00
DEANNE COWAN	Child Care Provider	\$12,740.00
CHRISTINE TURRE	Head Child Care Provider	\$26,069.00
FRANCES BOUGH	Head Child Care Provider	\$26,069.00
AGNES FATTORUSSO	Head Child Care Provider	\$24,250.00
ROSALBINA ESTUPINAN	Head Child Care Provider	\$26,069.00
ROBYN HEMPEL	Child Care Provider	\$10,000.00
CHARLOTTE ECK	Child Care Provider	\$ 8,000.00
MARILYN WAGNER	Child Care Provider	\$ 6,000.00

23. The recommendation of the Superintendent to approve **DANIEL NOVAK**, Director of Education, as an alternate representative to the Board of Directors of the Northern Region Educational Services Commission for the 2019-2020 school year.
24. The recommendation of the Superintendent to approve **RONALD ROWE**, facilitator for **FIRST YEAR TEACHER TRAINING**, for the 2019-2020 school year, at the hourly rate of \$34.00, not to exceed three (3) hours, retroactive from August 28, 2019, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000
25. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **MELISSA BERGH**, Upper Greenwood Lake School, for **KINDERGARTEN SUMMER EXPERIENCE**, at the hourly rate of \$34.00, for two (2) hours, retroactive from August 2019. Account: 11-110-100-101-10-10-000
- NOTE: Replaces Fusco
26. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April 2019)**, for the following **WORD WORK/SPELLING COMMITTEE-SUMMER 2019**, at the hourly rate of \$34.00, not to exceed two (2) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-000:

Employee

KRISTA YUHAS
SUSAN MORRIS

NOTE: Replaces Visaggio

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

27. The recommendation of the Superintendent to approve the following mentors for **PROVISIONAL TEACHER PROCESS (PTP) TRAINING** at the hourly rate of \$34.00, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X - ESEA Title IIA Grant:

<u>Employee</u>	<u>Hours</u>	<u>Total</u>
DENISE FLOOD	4	\$136.00
BETH SCHAEFFER	4	\$136.00
KRISTI CLAVE	4	\$136.00
DEENA ACCARDI	4	\$136.00
KATHRYN HESS	4	\$136.00
THOMAS BALLETO	4	\$136.00
KRISTA YUHAS	4	\$136.00
JANEL PATON	4	\$136.00
LINDSAY GARDNER-DAMMERS	4	\$136.00
LISA LYONS	2.5	\$ 85.00
DAVID GLUCKSTEIN	2.5	\$ 85.00

NOTE: Funded through the ESEA Title IIA Grant

28. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY CLUBS and ADVISORS**, Westbrook School, for the 2019-2020 school year, at the hourly rate of \$34.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JENNIFER CASPERSON	"Who Was Roald Dahl" Author Study	6	\$204.00
LYNN DOHERTY	Kindergarten Fall Club	4	\$136.00
STEPHANIE SANACORE	Kindergarten Fall Club	4	\$136.00

NOTE: The above clubs funding through the PTA.

29. The recommendation of the Superintendent to approve the **ADDITION** of **JOHANNA ARCHER**, Advisor, **UPPER GREENWOOD LAKE AFTER SCHOOL STUDENT ACTIVITY HISTORY CLUB**, for the 2019-2020 school year, at the hourly rate of \$34.00, not to exceed 15 hours, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

30. The recommendation of the Superintendent to approve the following **HIGH SCHOOL TEACHERS** for the West Milford School Showcase, for Macopin students and their parents, at the hourly rate of \$34.00 for two (2) hours, per Board of Education/WMEA Agreement - Account: 11-140-100-110-10-10-000:

<u>Employee</u>	<u>Employee</u>
STEPHEN BEATTIE	DANA LAMBERT
HEATHER BURNS	MICHAEL LAMBERT
MELISSA CSENGETO	EDWARD MARZALIK
MONIKA DRUCKER	KATHLEEN McCORT
KAREN FLAHERTY	KATHY MENDES
CYNTHIA GALLAUGHER	JENNIFER MONEGO
STEPHANIE GARCIA	SUSAN NEBIKER

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

30. (Continued)

Employee

JANICE GERISCH	JILL NITKINAS
MATTHEW GRAMATA	NICOLE PETROSILLO
DONALD HEANEY	DEANA PEZZINO
DOUGLAS HEYBURN	SAMANTHA SCHWARTZ
JOSEPH JORDAN	LAUREN REMBRANDT
DANIELLE GARDNER	LEONARD VAN WINGERDEN
NICOLE KLOSZ	ROBERT WIEDMANN

31. The recommendation of the Superintendent to approve ***an amendment to a previously approved resolution (June 2019)***, for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the 2019-2020 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
DOUGLAS HEYBURN	Choral Director	\$2,864.00

NOTE: Replaces Barry

32. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2019-2020 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
RICHARD D'ANDREA	Band Assistant (Fall)	\$3,870.00
MATTHEW LEITNER	Indoor Percussion Assistant (Winter)	\$2,264.00
SAMANTHA BAIETTI*	Yearbook Assistant Advisor	\$2,384.00

*Funded through the proceeds of the Yearbook sales

33. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **FALL 2019-2020 ATHLETIC SEASON (retroactive from September 4, 2019)**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
MICHAEL LAMBERT	Assistant Football	A	\$7,228.00

NOTE: Replaces Sunda

34. The recommendation of the Superintendent to approve **MELISSA CSENGETO**, Guidance Counselor, High School, for the **2019 FINANCIAL AID NIGHT**, at the hourly rate of \$34.00, for two (2) hours, per Board of Education/WMEA Agreement. Account: 11-000-218-104-10-10-071

35. The recommendation of the Superintendent to approve **MELISSA CSENGETO**, Guidance Counselor, High School, for the **2019 FAFSA FOR FAMILIES**, at the hourly rate of \$34.00, for two (2) hours, per Board of Education/WMEA Agreement. Account: 11-000-218-104-10-10-071

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Fritz, Chairperson - Continued

36. The recommendation of the Superintendent to approve the following **INTERNS** for Fall 2019, with Matthew Strianse, Principal, High School, at no cost to the District:

**CARLY HERSCHMAN
DEANA PEZZINO**

37. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2019-2020 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
ROMAN TRUJILLO	High School	Band

NOTE: The District will reimburse for the clearance process.

(38.) The recommendation of the Superintendent to accept the resignation of **GLORIA DINAN**, 0.5 Building Aide, Westbrook School, effective September 27, 2019.

ROLL CALL FOR ITEMS #1 THROUGH #38:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Absent
Mrs. O'Brien	Yes	Mrs. Romeo	Yes	Mr. Cytowicz	Yes
Mr. Guarino	Yes	Mr. Drew	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XIV. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #4 and #7 through #9:

DISCUSSION: Mrs. Fritz spoke about item #8, and asked for clarification of the funding being earmarked for technology/security, or if the funds can be used for building improvements or other items, if needed.

Dr. Anemone asked Dr. McQuaid to provide an overview on this. Dr. McQuaid explained the extraordinary aid application process and that it is submitted each year, based on the services provided in the prior school year. She also spoke about how it is used in the special education services budget.

Ms. Francisco explained there is a strong need for security measures, but if there is money left in that account, it can be transferred to another account.

Mr. Drew inquired about item #7, and if competitive bids were received. Ms. Francisco explained that the purchase is through a state contract vendor and has already gone through the bidding process. She asked Robert Winston, Supervisor of Technology, to provide more information. He explained this proposal was obtained through a State authorized vendor and that the bidding process was done by the State, offering the lowest bidder.

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

DISCUSSION: Mr. Guarino spoke about his attendance at the Technology Committee meeting with Eastern Datacomm, and the same question was asked. Mr. Guarino explained the cell coverage needs of each of the elementary school buildings, and that it covers three (3) schools. He also pointed out a previous proposal received was substantially higher than this one.

Mr. Cytowicz questioned why only these schools identify with this need and not others. Dr. Anemone explained that these buildings (Maple Road, Marshall Hill and Apshawa) have "dead spots" and other schools have cell towers in close proximity.

1. The recommendation of the Superintendent to accept a proposal from **STONE GATE ASSOCIATES (SGA)**, Holmdel, New Jersey, to provide Emergency Management Planning and Security Consulting Services District-wide, in the amount of \$4,700.00. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve a Lease Agreement with **ICE VAULT SKATING ARENA**, Wayne, New Jersey, and **WORLD WIDE ATHLETIC RECREATION**, for rental of ice time in the amount of \$36,012.00 for the High School Ice Hockey Team (Cooperative Ice Hockey Program), for the 2019-2020 school year.

NOTE: The District will be reimbursed fifty (50) percent from the Pequannock Township Board of Education for the rental charges.

3. The recommendation of the Superintendent to approve a transportation shuttle request for **WEST MILFORD TOWNSHIP AUTUMN LIGHTS FESTIVAL**, to provide bus shuttle service from various parking locations on Saturday, October 12, 2019 (rain date: October 13, 2019), at the in-county field trip transportation rate of \$38.00 per hour, including overtime costs.
4. The recommendation of the Superintendent to accept a proposal from **SETTEMBRINO ARCHITECTS**, Red Bank, New Jersey, to perform architectural services for the Energy Savings Improvement Program (ESIP) and provide updates to the District approved long-range facilities plan, at a cost of \$19,500.00, plus reimbursable expenses. (Documentation provided electronically.)
7. The recommendation of the Superintendent to accept a proposal from **EASTERN DATACOMM**, Hackensack, New Jersey, for cellular signal booster repeaters for Marshall Hill, Maple Road and Apshawa Elementary Schools, in the amount of \$137,421.30. (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the following Resolution:

BE IT RESOLVED that the Board of Education, having received written notification of 2018-2019 extraordinary aid in the amount of \$1,119,778 that was not appropriated during 2018-2019, and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval, to appropriate unbudgeted or under-budgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid, approves the transfer of **\$494,778**, the difference between the amount budgeted (\$625,000) and the amount received (\$1,119,778), to the district's General Fund account as follows:

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

8. (Continued)

11-000-266-300-10-13-000 Security/Purchased Professional and Technical Services

9. The recommendation of the Superintendent to accept the **DONATION** of Roots Organics Original Potting Soil, valued at \$1,387.80, for Upper Greenwood Lake Elementary School (Garden Club), from Aurora Innovations.

ROLL CALL FOR ITEMS #1 THROUGH #4 AND #7 THROUGH #9:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes*	Mrs. Fritz	Yes	Mrs. Romeo	Yes
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mr. Ofshinsky	Yes	Mrs. Dwyer	Absent	Mrs. Van Dyk	Yes

*Mr. Guarino "Abstained" to item #7.

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. Fritz, to approve the following agenda item #10:

10. The recommendation of the Superintendent to approve the **LIST OF BILLS/ VENDORS** for the period ending **September 17, 2019**, in the amount of \$2,225,855.60. (Documentation provided electronically.)

ROLL CALL FOR ITEM #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Fritz	Yes	Mrs. Dwyer	Absent	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #11:

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **September 17, 2019:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2019-2020** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$60,439.24.

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

11. (Continued)

ROLL CALL FOR ITEM #11:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Absent	Mr. Drew	Yes
Mrs. Romeo	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #12:

12. The recommendation of the Superintendent to approve the **PAYROLL** of August 30, 2019 and September 13, 2019, in the amount of \$2,469,103.29. (Documentation provided electronically.)

ROLL CALL FOR ITEM #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Abstain	Mr. Ofshinsky	Yes	Mrs. Dwyer	Absent
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Guarino	Abstain	Mr. Drew	Yes	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #13:

13. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **September 17, 2019** Workshop/Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$7,465,083.82 as of June 30, 2019; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #13:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mr. Cytowicz	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #14:

14. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of June 30, 2019, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #14:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mrs. Dwyer	Absent
Mrs. Romeo	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #15:

15. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **September 17, 2019** Workshop/Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$9,181,816.83 as of July 31, 2019; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #15:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mr. Cytowicz	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #16:

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

16. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of July 31, 2019, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #16:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mrs. Dwyer	Absent
Mrs. Romeo	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #17:

17. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **September 17, 2019** Workshop/Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,867,042.98 as of August 31, 2019; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

ROLL CALL FOR ITEM #17:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Absent	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mr. Cytowicz	Yes	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #18:

18. The recommendation of the Superintendent to approve the following Resolution:

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

18. (Continued)

RESOLVED, that the Board certify as of August 31, 2019, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEM #18:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mrs. Dwyer	Absent
Mrs. Romeo	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mr. Drew	Yes	Mr. Ofshinsky	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

Motion by Mr. Drew, seconded by Mrs. Fritz, to TABLE ITEM #19 to be voted on after Executive Session.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda items #5 and #6:

DISCUSSION: Mr. Cytowicz requested that the updated long range facilities plan be posted on the Board member information page when available.

(5.) The recommendation of the Superintendent to approve the following Resolution:

The West Milford Board of Education authorizes **SETTEMBRINO ARCHITECTS** to submit the Energy Savings Improvement Program (ESIP) capital improvement projects for all District schools, the Transportation Garage, and the Administration Building, to the New Jersey Department of Education for review and approval. These projects are being funded as "other capital projects" and will not require state funding, and the District is not seeking a Grant.

(6.) The recommendation of the Superintendent to approve the following Resolution:

The West Milford Board of Education authorizes **SETTEMBRINO ARCHITECTS** to amend the District approved Long Range Facilities Plan to include the Energy Savings Improvement Program (ESIP) capital improvement projects for all District Schools, the Transportation Garage, and the Administration Building.

XIV. OPERATIONS & FINANCE - Mr. Guarino, Chairperson - Continued

ROLL CALL FOR ITEMS #5 AND #6:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Absent
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mrs. Romeo	Yes	Mr. Drew	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #20:

- (20.) The recommendation of the Superintendent to approve the following Resolution:

The West Milford Board of Education approves the Utility Deed Easement between Suez Water New Jersey, Inc., and the Board of Education, in accordance with the terms and conditions therein, which the Board Secretary is authorized to execute on behalf of the Board.

ROLL CALL FOR ITEM #20:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Absent
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Cytowicz	Yes
Mrs. Romeo	Yes	Mr. Drew	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XV. POLICY - Mrs. Debbie O'Brien, Chairperson

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to approve the following agenda items #1 through #12:

DISCUSSION: Mr. Cytowicz spoke about item #12 regarding media relations, and read a statement from the policy that he felt he could not vote for.

Board members discussed this statement. Mr. Brown, Board Attorney, provided information regarding first amendment rights and how it can be regulated in the public sector. He stated in this case, the Board is allowed to regulate some speech and rely on reasonable conduct.

Mr. Ofshinsky spoke about employers having the right to tell their employees they cannot make certain comments in public, and that it can be part of their contract.

Mrs. Van Dyk explained the policy is a first reading, and that it can be brought back to the committee next month for further discussion.

Mrs. Fritz commented on a better understanding of the language related to media relations, after Mr. Ofshinsky pointed out the example of an employer. Mrs. O'Brien also provided her thoughts on the language in the policy.

XV. POLICY - Mrs. O'Brien, Chairperson - Continued

Motion by Mr. Cytowicz, seconded by Mr. Drew, to TABLE ITEM #12 to the October Board meeting.

VOICE VOTE: Mr. Cytowicz and Mr. Drew in Favor.
All Others Opposed. MOTION FAILED.

1. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Teaching Staff Member/School District Reporting Responsibilities." (Code 3159) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Use, Possession, or Distribution of Substances (Teaching Staff Members)." (Code 3218) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Use, Possession, or Distribution of Substances (Teaching Staff Members)." (Code 3218) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Use, Possession, or Distribution of Substances (Support Staff Members)." (Code 4218) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Use, Possession, or Distribution of Substances (Support Staff Members)." (Code 4218) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "School District Issued Student Identification Cards." (Code 5517) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Reimbursement of Federal and Other Grant Expenditures." (Code 6112) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "Reimbursement of Federal and Other Grant Expenditures." (Code 6112) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the first reading of a **revised REGULATION** entitled "School District Security." (Code 7440) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Parent Organizations." (Code 9210) (Documentation provided electronically.)

XV. POLICY - Mrs. O'Brien, Chairperson - Continued

12. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "Media Relations." (Code 9400) (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mr. Guarino	Yes	Mrs. Romeo	Yes
Mrs. Dwyer	Absent	Mrs. O'Brien	Yes	Mr. Cytowicz	Yes*
Mr. Drew	Yes*	Mrs. Fritz	Yes	Mrs. Van Dyk	Yes

*Mr. Drew and Mr. Cytowicz voted "No" to item #12.

The **MOTION PASSED.**

XVI. NEGOTIATIONS

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item #1:

1. The recommendation of the Superintendent to approve a **SIDEBAR AGREEMENT** between the West Milford Board of Education and the West Milford Education Association. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. Dwyer	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Abstain
Mrs. Fritz	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XVII. COMMITTEE REPORTS/LIAISONS

Parks & Recreation - Mr. Guarino stated there will be a meeting on Thursday, September 19th. Mr. Cytowicz asked Mr. Guarino to inquire at that meeting, if the Board of Education can use Open Space Funding for rehabilitating our fields.

Safety - Mrs. Van Dyk indicated there will be a meeting in October.

Superintendent's Roundtable - Mrs. Dwyer/Mrs. Van Dyk. The first meeting will be on September 26, 2019.

Passaic County School Boards Association - Mrs. Van Dyk attended the PCSBA meeting on September 16, 2019. Officers were elected and there was discussion on the upcoming NJSBA Workshop. There was also discussion about a student recognition program entitled "Unsung Heroes" where one student is chosen from each school district based on civic involvement. She indicated that information on this program will be sent to School Superintendents.

XVII. COMMITTEE REPORTS/LIAISONS

New Jersey School Boards Association - Mrs. Van Dyk/Mrs. Dwyer. Mrs. Van Dyk spoke about the NJSBA Workshop in October, and how to utilize the app on your phone to create your workshop schedule. She also stated New Jersey School Boards highly recommends the keynote speaker to workshop attendees.

She noted the Delegate Assembly is meeting on November 23, 2019, District resolutions must be submitted by September 19th.

Legislative - Mr. Cytowicz. Mrs. Van Dyk shared information from the Passaic County School Boards Association meeting with the Board. She spoke about a bill on Healthcare Reform that will impact school districts who participate in the New Jersey State Health Plan eliminating any platinum programs, and a pilot bill on later start times for schools. She also spoke about a bill regarding SRO Officers or their equivalent becoming HIB Coordinators, and noted this bill created lengthy discussion at the PCSBA meeting.

Mr. Cytowicz discussed that on September 4th, Governor Murphy presented the State Board of Education with a multi-year plan replacing PARCC exams.

Mrs. Van Dyk indicated this also came up at the PCSBA meeting, and that the Commissioner will be attending the NJSBA Workshop to discuss this topic.

Technology Oversight - Mr. Guarino spoke about Mr. Winston researching a new phone system. He also stated that we are researching the improvement of the sound system at McCormack Field. Mr. Guarino thanked Mr. Winston and his team for all of their hard work.

Township/Board of Education Joint Committee - Mrs. Dwyer. Mrs. Van Dyk stated that the Township cancelled the last scheduled meeting, and the new meeting date will be on October 4, 2019, at 9:00 a.m.

CASA - Mrs. Romeo/Mrs. Fritz. Mrs. Romeo attended the last CASA meeting. Grace Hawruk is the new CASA Coordinator, and there was discussion on filing for their grants. Mrs. Romeo stated that CASA did a needs assessment of the community for their grant writing, looking at prevention, intervention, and what programs they can run, with four main topics of discussion (marijuana, alcohol, opioids, and vaping) of what the community sees as current issues and where our needs are. Mrs. Romeo stated that vaping has been discussed, and CASA's focus right now is on writing grants to receive funding for programs.

XVIII. OLD BUSINESS

Mr. Drew provided the Board with a hand-out, and spoke about discussion in Education Committee on the issue of Honors Biology and AP Biology. He also noted that the Committee minutes reflect that there was not a quorum. He spoke about substantial research that shows students who take AP classes do better in college, including average students, and feels that AP classes improve education. He also referenced the High School report card that shows two thirds of our students enroll in a four year college within a year from graduation, but less than one third have taken an AP class at West Milford High School. He believes that students that will attend college should take at least one AP class at the High School. He would like to expand AP offerings.

XVIII. OLD BUSINESS - Continued

Mr. Cytowicz stated he is in full support of this direction.

Mrs. Romeo also stated she is in support of this initiative, and suggested possibly a pilot program in one area or subject matter.

Board members continued to discuss the AP expansion.

Dr. Anemone, Dr. McQuaid, and Mr. Novak individually commented on this and feel that everyone is in agreement with students being pulled up to higher levels of learning.

Mr. Guarino asked about what can be done for the one third of students who need specialized vocational programs.

Mrs. Van Dyk thanked Dr. Anemone for all of his hard work in keeping the Auto Shop program at the High School up and running after losing the teacher for the program. She also feels that this will be a recurring discussion.

Dr. Anemone spoke about a county group of administrators, and how Dr. McQuaid was selected as President of that group, now going into her second year. Dr. Anemone also spoke about a county group of curriculum coordinators, and how Mr. Novak was recently elected as President of that group for the 2019-2020 school year. The Board congratulated Mr. Novak on this accomplishment.

Mrs. O'Brien also commented on the understanding of the community and parents, and their support on this subject.

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Motion by Mr. Guarino, seconded by Mrs. Romeo, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mrs. O'Brien, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 9:12 p.m., Mrs. O'Brien made a motion, seconded by Mr. Cytowicz, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 9:45 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Absent	Mr. Ofshinsky	Present
Mr. Cytowicz	Present	Mrs. Fritz	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. O'Brien, seconded by Mr. Ofshinsky, to approve the following agenda item #11:

11. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **September 17, 2019**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

11. (Continued)

<u>Incident Report Number</u>	<u>Board Determination</u>
2020/E-1	Substantiated

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Drew	Yes
Mr. Guarino	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XV. OPERATIONS & FINANCE, Mr. Raymond Guarino - Chairperson

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to approve the following agenda item #19:

19. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board of Education accepts the Settlement Agreement between the West Milford Township Board of Education and the parent of student ID#63642; and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to sign the agreement on behalf of the Board.

ROLL CALL FOR ITEM #19:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Absent	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mrs. O'Brien	Yes	Mrs. Fritz	Yes	Mr. Drew	Yes
Mr. Guarino	Yes	Mr. Cytowicz	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XXII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Romeo, to adjourn the meeting at 9:47 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

**Barbara Francisco
Board Secretary**